



# October Board Of Directors Minutes

IndyGo  
10/24/2024 11:00 AM EDT  
@ 9503 E 33rd St- IndyGo HQ

## ACTION ITEM A – 1

### Attendance

#### Present:

Members: Mary Ann Fagan, Adairius Gardner, Richard Wilson, Jr., Stephanie Quick, Taylor Schaffer





Guests: Emily Balbach

Staff: Brian Atkinson, Bart Brown, Charlie Carlino, Matt Duffy, Robert Frye, Emily Meaux, Jennifer Pyrz

#### Absent:



Members: Greg Hahn

#### 1. Call to Order and Roll Call (Presenters – Adairius Gardner, Robert Frye)

-  [board cover 2024 Oct24.docx](#)
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-  [October Agenda.docx](#)
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Vice Chairman Adairius Gardner called the meeting to order at 11:07am. Chief Legal Officer Robert Frye called the roll. 5 members present and there was a quorum. Chairman Gregory Hahn was absent.

#### 2. Awards and Commendation (Presenter – Jennifer Pyrz)

-  [A1 Awards & Commendation September.docx](#)
-  [A1 Safe Drivers for Sept 2024.docx](#)



President and CEO Jennifer Pyrz gave an update on the Awards and Commendations for September 2024.













#### 3. Committee Chairperson Reports (Presenters – Richard Wilson, Adairius Gardner, Gregory Hahn)

1. Finance Committee – Richard Wilson
  -  [A Finance Committee Chair Report October.docx](#)
  -  [page intentionally left blank.pdf](#)
2. Service Committee – Adairius Gardner
  -  [A Service Committee Chair Report October.docx](#)
  -  [page intentionally left blank.pdf](#)
3. Governance & Audit Committee – Gregory Hahn
  -  [A G&A Committee Chair Report October.docx](#)
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The reports were received and entered into the record.

#### 4. Consent Agenda (Presenter – Adairius Gardner)

1. A-1: Consideration and approval of minutes from Board meetings held on September 25, 2024 and October 7, 2024
  -  [A-1 September Board of Directors Minutes.docx](#)
  -  [A-1 Special Meeting of the Board of Directors Minutes.docx](#)


2. A-2: Consideration and approval of Consulting Services for Fiscal Sustainability Study (Presenter – Brooke Thomas)  
 [A-2 Fiscal Sustainability Study Memo.docx](#)
3. A-3: Consideration and approval of Purple Line CSX Construction Agreement (Presenter – Matt Duffy)  
 [A-3 Purple Line BRT CSX Construction Agreement.docx](#)  
 [A-3 Purple Line CSX Crossing.pdf](#)  
 [page intentionally left blank.pdf](#)
4. A-5: Consideration and approval of IFB 24-05 512 BRT Bollard Purchase (Presenter – Dan Hendrix)  
 [A-5 Bollard 10.2024.docx](#)  
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5. A-7: Consideration and approval of Policy Review Update (Presenter – Brian Atkinson)  
 [A-7 Oct GA 2024 Policy Review Update.docx](#)  
 [A-7 Policies Review Update Report FINAL.docx](#)
6. A-8: Consideration and approval of Maintenance & Storeroom Review Update (Presenter – Brian Atkinson)  
 [A-8 Oct GA 2024 Maintenance and Storeroom Review Update.docx](#)  
 [A-8 2024 Maintenance and Storeroom Update Report FINAL.docx](#)  
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7. A-9: Consideration and approval of Document and Imaging Retention Contract (Presenter – Tami Williams)  
 [A-9 DIR.docx](#)

**Motion:**

Approval of Consent Agenda

Motion moved by Richard Wilson, Jr. and motion seconded by Taylor Schaffer. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Stephanie Quick – AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

**5. Regular Agenda (Presenter – Adairius Gardner)**

1. A-4: Consideration and approval of Blue Line Stormwater Separation and Utility Relocation Partnership Agreement (Presenter – Matt Duffy)  
 [A-4 Blue Line BRT IPTC-DPW-Citizens Stormwater and Construction Agreement.docx](#)

The Blue Line project includes design and construction of a significant amount of new separated stormwater management infrastructure, including roadway drainage inlets, a new stormwater trunkline, and offsite detention facilities. Citizens is contributing \$9.5 million and DPW is contributing \$15 million to the project because this infrastructure is of significant benefit to each agency. The agreement outlines how these contributions will be paid to IPTC.

Additionally, there will be utility facilities, including water, sanitary sewer, and natural gas, that need to be relocated to accommodate construction of the Blue Line project. As of September 2024, estimates indicate that approximately \$42 million will be required to relocate Citizens' utilities. IPTC is agreeing to contribute to these costs to move the project forward. The agreement will require Citizens to pay for the first \$35.5 million of relocation work costs (\$15.5 million for sewer, \$8 million for gas, and \$12 million for water). IPTC will pay the remaining \$6.5 million in relocation costs. IPTC's contribution will be applied entirely to relocations of water utilities.

The parties have agreed to continue to coordinate and modify design plans to reduce conflicts and relocation costs wherever possible, including through the construction phase as utilities are relocated. In the event that costs exceed the \$42 million estimate, Citizens, DPW and IPTC will meet to determine a fair and reasonable allocation of the additional costs. If a cost-share agreement can't be reached, the

agreement contains terms for dispute resolution. Note that Citizens' contributions to any potential overages are capped by this agreement. Citizens will not pay any more than \$12 million towards water relocations. Citizens is further limiting their contribution to overages on sewer and gas relocations to 33% of the total cost.

Relocations of Citizens' infrastructure will be designed and relocated by Citizens with the exception of sanitary relocations, which will be designed by Citizens but relocated by an IPTC contractor on the Blue Line project. Sanitary relocations will be conducted by an IPTC contractor to reduce relocation schedule impact and relocation costs. To protect the Blue Line construction schedule, a relocation schedule was included in the agreement. Terms for Citizens' reimbursement of sanitary relocation costs are included in the agreement.

The agreement requires compliance with Buy America regulations and provides that IPTC will not reimburse CEG for facilities providing greater capacity, capability, durability, efficiency, or function (e.g. – "betterments") except for compliance with current state and local codes.

**Motion:**

Approval of Blue Line Stormwater Separation and Utility Relocation Partnership Agreement

Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Stephanie Quick – AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

2. A-6: Consideration and approval of 2023 Forvis Mazards Final IndyGo Audit (Presenter – Brian Atkinson)

 [A-6 Oct GA 2024 Forvis Mazards, LLP.docx](#)

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 [A-6 IndyGo 2023 Audit Results.pptx](#)

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 [A-6 2023 Forvis Mazards Final IndyGo Audit.pdf](#)

The purpose of Action Item A-6 is to review and receive the 2023 Audit Report of the financial statements and compliance of IPTC as presented by Forvis Mazards, LLP Certified Public Accountants. Representing Forvis Mazards is Emily Balbach, Director/Nonprofit and Public Sector. The complete 2023 Annual Comprehensive Financial Report can be found at <https://www.indygo.net/wp-content/uploads/2024/07/IndyGo-ACFR-2023.pdf>

**Motion:**

Approval of 2023 Forvis Mazards Final IndyGo Audit

Motion moved by Mary Ann Fagan and motion seconded by Taylor Schaffer. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Stephanie Quick – AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

3. A-10: Consideration and approval of new Foundation Board Members (Presenter – Emily Meaux)

 [A-10 Foundation Board Action Item - Approval of new Board Members 10.24.24.docx](#)

The bylaws of the Indianapolis Public Transportation Foundation (dba IndyGo Foundation) require the approval of the Board of Directors of IPTC to approve Board Members for the Foundation. The Foundation Board currently consists of 14 members and Bylaws allow the Board to grow to 19.

**Dr. Leslie Schulte** is a licensed engineer focused on delivering cost-effective sustainable solutions to clients in the public and private sector. She moved to Indianapolis in 2016 to guide facility owners and

operators in implementing sophisticated control sequences for building systems that lowered energy consumption and utility costs. Her current work is split between managing a commissioning firm, Renee James Consulting, and as a director at J.S. Held.

Leslie volunteers her time at her neighborhood organization in Community Heights on the eastside of Indianapolis. She served as president from 2021-2023. During that time, she secured over \$150,000 in grants and donations to implement traffic calming tactical urbanism and art-in-the-ROW (right-of-way) projects on E 10th and E 16th.

**Jarvis Jointer, PE**, is the founder of JQOL, an engineering firm offering site & civil, structural, multimodal, and transportation engineering along with construction administration, survey, and sustainability services. An Indianapolis native and Purdue alumnus, Jarvis spent his career in various engineering and business development roles before starting JQOL – Quality of Life, in 2019. Jarvis is a member of several professional associations including the Purdue University Admissions Advisory Committee, Community Action of Greater Indianapolis (CAGI) Executive Board, Indiana Water Environmental Association (IWEA) Young Professionals Committee Chair, and the Carmel Local Improvement Bond Bank Board Vice Chair. Jarvis enjoys spending time with his twins and their dog “Shrek”, watching Purdue sports, and discovering new ways to “Improve Quality of Life.”





JQOL is a vendor of IPTC and has sponsored IndyGo Foundation’s annual Golf Outing.

**Motion:**



Approval of new Foundation Board Members

Motion moved by Taylor Schaffer and motion seconded by Mary Ann Fagan. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Stephanie Quick – AYE; Richard Wilson, Jr. - AYE; Taylor Schaffer - AYE; Motion passed 5-0

**6. Information Items (Presenter - Adairius Gardner)**

1. I-1: Finance Report (Presenter – Bart Brown)  
 [I-1 September 2024 Financials Summary.docx](#)  
 [I-1 Budget to Actuals \(Comparative Statement\) - IndyGo.pdf](#)  
 [page intentionally left blank.pdf](#)  
 [I-1 Capital Project Spending September 2024.pdf](#)

The Board heard a Finance Report update from Chief Financial Officer Bart Brown.

2. I-2: Quarterly IndyGo Foundation Update (Presenter – Emily Meaux)  
 [10.24.24 IndyGo Board report.pdf](#)  
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The Board heard a Quarterly IndyGo Foundation update from IndyGo Foundation Executive Director Emily Meaux.

3. I-3: Governance & Audit Workplan Status Update (Presenter – Brian Atkinson)  
 [I-3- OCT 2024 GA - Workplan Status .docx](#)

The Board received a Governance & Audit Workplan Status update.


4. I-4: Ethics Hotline Summary Update (Presenter – Brian Atkinson)

 [I-4-Oct 2024 GA Ethics Hotline Summary.docx](#)

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The Board received an Ethics Hotline Summary update.

5. I-5: Mobility Advisory Committee (MAC) Update (Presenter – MAC Member)

 [I-5 September.2024.pdf](#)

 [I-5 MAC Sept 18 2024.pdf](#)

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The Board received a Mobility Advisory Committee (MAC) update.

6. I-6: Department Reports

 [I-6a Risk and Safety Board Report Oct 2024.docx](#)

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 [I-6b PLANNING AND CAPITAL PROJECTS REPORT for 2024-10.docx](#)

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 [I-6c October Board Report.pdf](#)

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 [I-6d OPERATIONS DIV BOARD REPORT -10.21.2024.docx](#)

 [I-6f Supplier Diversity Divison Board Report -October 2024.docx](#)

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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, and Supplier Diversity.

7. **Adjourn (Presenter – Adairius Gardner)**

On order of Vice Chairman Adairius Gardner and there being no objection, the meeting was adjourned at 12:01pm.

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Robert Frye  
Chief Legal Officer